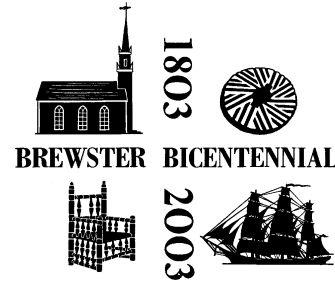




Department of Public Works

201 Run Hill Road
Brewster, Massachusetts 02631-1898
Tel (508) 896-3212
Fax (508) 896-4540
James Jones-Foreman



DATE: October 8, 2021
RE: **TOWN OF BREWSTER SNOW REMOVAL CONTRACTS
2021/2022 WINTER SEASON**

Please find enclosed the necessary information pertaining to the Brewster Department of Public Works (DPW) Snow Removal Contracts for the 2021/2022 Winter Season.

Vehicle Inspections for the 2021/2022 Snow Removal Contracts shall be held at the Brewster DPW. Please contact DPW Foreman to arrange inspection. Upon completion of successful vehicle inspection and submittal of complete application to the DPW, contracts will be forwarded to the Brewster Town Administrator for approval. **All applications and vehicle inspections shall be finalized by 11/20/2021.**

Requirements:

1. A properly equipped, inspected, and functioning vehicle intended for use this season. All plow equipment, sander equipment, and lighting shall be attached and in proper working order. All Contract Equipment shall be mechanically prepared and on call 24 hours per day. Suitable **EMERGENCY LIGHTING**, as determined by the DPW Superintendent or his/her designee, is required on all vehicles.
2. All contract equipment shall be equipped with a **shovel, tow chain, and cellular telephone.**
3. A valid registration certificate is required.
4. Insurance Certificate which names the Town of Brewster as insured for the amounts below. **The Insurance Certificate will need to be valid through June 30, 2022.**
5. If you do not carry Workmen's Compensation Liability Insurance please be sure to sign the enclosed waiver. Worker's Compensation Liability Insurance or a Waiver is required for all persons operating or riding in a vehicle during snow removal operations.

Anyone failing to meet these requirements at this time **may be excluded** from this year's list of approved Snow Removal Contractors. We appreciate your cooperation in this matter.

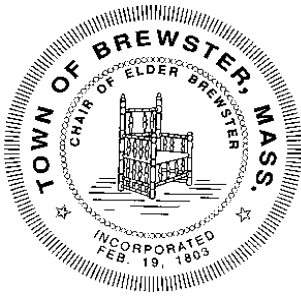
- Contract equipment shall report to their predetermined route immediately upon notification by the DPW Foreman or his/her designee.
- Private Snow Removal Work shall not be performed while actively working for the Town of Brewster (ie on the Town's time).
- Please keep speeds under 25mph
- Any damage that is repetitive or excessive will be the contractor's responsibility to repair damage.

Failure to comply shall be cause for the Town Administrator to terminate this agreement upon recommendation of the DPW Superintendent.

TOWN OF BREWSTER
2021-2022 SNOW REMOVAL RATE SCHEDULE

4 Hour MINIMUM for All Sub-Contractors

Pick-up (4x4) w/ 8' or larger Plow	\$90.00/Hr
1 Ton Dump Truck w/ 9' or larger Plow	\$95.00/Hr
6 Wheel Dump Truck over 26,000 GVW w/ up to 11' Plow	\$110.00/Hr
10 Wheel Dump Truck w/ up to 11' Plow	\$130.00/Hr
Loader - 1.5 - 3 CY Capacity	\$145.00/Hr
Loader - 3 - 5 CY Capacity	\$160.00/Hr
Back-Hoe	\$135.00/Hr
Trax w/ plow	\$110.00/Hr
Trax w/ snow blower	\$125.00/Hr



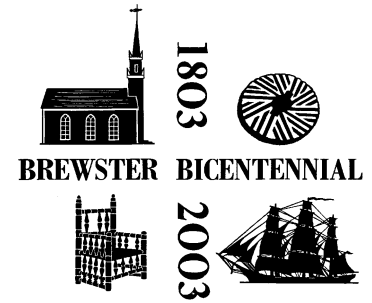
Department of Public Works

201 Run Hill Road
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James Jones-Foreman



2021-2022 SNOW REMOVAL CONTRACT EQUIPMENT AGREEMENT VEHICLE INFORMATION

VEHICLE DESCRIPTION #1:

Vehicle _____

Weight _____

Plow length _____

Plow rate _____

REGISTRATION # _____

Hauling rate _____

Sander rate _____

Company Name _____

Authorized Signature _____, Title _____

Name (printed) _____

Residential Address: _____

Mailing Address: _____

Contact Telephone _____

Cellular Telephone _____

Business FID or Social Security # _____

Date _____

VEHICLE DESCRIPTION #2:

Vehicle _____

Weight _____

Plow length _____

Plow rate _____

REGISTRATION # _____

Hauling rate _____

Sander rate _____

Company Name _____

Authorized Signature _____, Title _____

Name (printed) _____

Residential Address: _____

Mailing Address: _____

Contact Telephone _____

Cellular Telephone _____

Business FID or Social Security # _____

Date _____

Contract year inclusive: 2021-2022

*please print additional sheets for vehicles as needed.

**2021-2022 TOWN OF BREWSTER
INSURANCE REQUIREMENTS**

<u>TYPE</u>	<u>LIMITS</u>
WORKMEN'S COMPENSATION	Per Statute
COMPREHENSIVE GENERAL LIABILITY	
Personal Injury	\$100,000 each occurrence \$300,000 Aggregate
Property Damage	\$100,000 each occurrence \$300,000 Aggregate
COMPREHENSIVE AUTOMOBILE LIABILITY	
Bodily Injury	\$100,000 each occurrence \$300,000 Aggregate
Property Damage	\$100,000 each occurrence \$300,000 Aggregate
UMBRELLA COVERAGE	
General Liability (operations and injury)	\$100,000 each occurrence \$300,000 Aggregate

**TOWN OF BREWSTER
VEHICLE INSPECTION REPORT**

To be completed by DPW representative

Make: _____ Model: _____ Registration: _____

Type of equipment: _____

GVWR: _____

Plow Size: _____

Tires (Front 3/32" – rear 2/ 32")	PASS / FAIL
Current inspection sticker	PASS / FAIL
Cutting edge	PASS / FAIL
Plow Frame	PASS / FAIL
Plow Lift Hydraulics:	PASS / FAIL
Plow Lights	PASS / FAIL
Registration matches plates	PASS / FAIL
Safety Lights/ Rotating or strobe light/ 4 way flashers/ wig wag lights/ or combo	PASS / FAIL

Failures recorded on this inspection report must be corrected and re-inspected by a DPW representative within 7 days.

DPW, Authorized Representative

Date